



Neil Jones Food Company Claim Form

Please complete Claim form in its entirety and attach the required information prior to submitting via email to [Claims@njfco.com](mailto:Claims@njfco.com). Please note, incomplete Claim form may result in processing delay or denial of claim.

- **Claim Form**
- **Photos of the product showing defect/spoilage/damage**
- **Legible photos of pallet tags with product/tag numbers clearly visible (*\*Required for Industrial Claims*)**
- **Photos that contain the lot code**
- **Certificate of Destruction (Industrial Claims Required)**

Customer Name: \_\_\_\_\_ Date product received: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Contact phone #: \_\_\_\_\_

Purchase Order #: \_\_\_\_\_ NJFCO Release #: \_\_\_\_\_

NJFC Item #: \_\_\_\_\_ Quantity affected: \_\_\_\_\_

Lot # from product packaging \_\_\_\_\_ Tag #: \_\_\_\_\_

Description of Issue: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Purchase Order #: \_\_\_\_\_ NJFCO Release #: \_\_\_\_\_

NJFC Item #: \_\_\_\_\_ Quantity affected: \_\_\_\_\_

Lot # from product packaging \_\_\_\_\_ Tag #: \_\_\_\_\_

Description of Issue: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_